

**2024-2025 Tenure & Promotion Timeline**  
**Revised 12/16/24**

October 4, 2024 (Friday)	Deadline for online submission of tenure and promotion dossiers, 4:30pm
October 11-31, 2024	Division Personnel Committee/Faculty Personnel Committee (DPC/FPC) review and meet to determine recommendations.
November 1-21, 2024	Division Chairs review dossiers
November 22 - December 23, 2024	Program Deans review dossiers
December 24, 2024 – January 31, 2025	Tenure Promotion Review Committees (TPRC) review dossiers and meet to determine recommendation.
February 7, 2025	TPRC recommendations due online
February 10 – March 31, 2025	Chancellor reviews dossiers
May 1, 2025	<i>Deadline for:</i> 1. <i>Faculty scheduled for tenure consideration in 2026-2027 or later to submit a request to the Chancellor to shorten their probationary period for <b>tenure consideration to 2025-2026.</b></i> 2. <i>Faculty to submit a request to the Chancellor for an extension of their probationary period up to 2 years during their 4th year as provided for in Article XII-C-2-b of the current UHPA/UH contract.</i>
August 1, 2025	Tenure/Promotion effective date

Guidelines available at [tenureandpromotion.hawaii.edu/](http://tenureandpromotion.hawaii.edu/)

Timeline available at: <http://intranet.leeward.hawaii.edu/employeeforms>